



**2018-2019 PTA Executive Board Elections**

**The PTA is currently looking for the 2018 – 2019 PTA EXECUTIVE BOARD to be elected at our April 19, 2018 General PTA Meeting**

Please let us know who you think is best qualified to fill the elected leadership roles. We are looking for individuals that would be an asset to the Shaw Avenue PTA and are willing to commit to the responsibilities of the position.

To submit your nominations, follow the instructions below:

- Complete the nomination form on the reverse side (no email nomination allowed)
- Place in a sealed envelope addressed to “**PTA NOMINATIONS**” send in to school with your child (**Deadline April 17<sup>th</sup>**)
- All positions are open to all PTA members
- Board members serve a minimum one year term
- No person shall hold a position for more than two consecutive years
- **Current Board members who are nominated below are not guaranteed to be elected**

**2018 – 2019 PTA EXECUTIVE BOARD NOMINATIONS**

President	Leeann Pollard
VP Communications/IT	Victor Bell
VP Fundraising/Finance	Pat Tramontano
Treasurer	Andrea Morris-Abrahams
Recording Corresponding Secretary	
Programing Chair	
Parent Student Body Chair	Noemi Diaz
Delegate to Council	Kelly Urena
Delegate to Council	
Teacher Delegate	Brittany Bocci/Pamela Dembinski

## Executive Board Positions-(Brief Descriptions)

President	Coordinate and supervise all the activities of the PTA and its Board members, represent the PTA in external functions and communications with Shaw Avenue School
VP Communications/IT	Has primary oversight responsibility for PTA communications—electronic and print—including e-mail notifications, website, Facebook, printed and online calendars
VP Fundraising/Finance	Develops strategies and oversees the PTA's overall fundraising efforts to support student and school activities, including, but not limited to, PTA Membership
Treasurer	Monitors and reviews all PTA expenditures. Has primary responsibility for paying and tracking all PTA direct expenses as authorized against approved budget
Recording Corresponding Secretary	Maintains all PTA business records including minutes, reports and other official documents. Sends out agenda and minutes to Board members prior to monthly meetings
Programing Chair	Researches, develops, and presents programming and assemblies for the PTA to present to school
Parent Student Body	Serves as PTA Student Body Parent Chair of the Shaw Avenue School Student Body comprised of students, faculty and parent reps, covering a wide variety of issues of importance to the student body
Delegate to Council	Be familiar with bylaws, policies, and procedures at all PTA levels. Attend every meeting of the PTA District Council or send an alternate.

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### I RECOMMEND THE FOLLOWING PEOPLE FOR NOMINATION:

You may recommend **yourself** and/or **any other qualified candidate**. You may recommend an eligible **current office for reelection**. You can recommend as many people as you wish or more than one person per position.

President

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VP Communications/IT

VP Fundraising/Finance

Treasurer

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Recording Secretary

Programing Chair

Parent Student Body

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Comments:

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